

# IMAGINE SOUTH LAKE CHARTER SCHOOL

## Board Policy

### Lottery Policy

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The lottery policy for Imagine South Lake Charter School is defined below:

On a predetermined date in the spring, a lottery will be held to determine admission to the school for the following school year. The lottery date will be determined to be one week after the volunteer hour deadline of the school. The date will be advertised on the school website and on the marquee. Pre-registration for the lottery will be accepted from the first school day in January to the day before the lottery is held.

Florida law provides that Imagine South Lake is open to students residing in Lake County, or students who are covered by an inter-district agreement.

The lottery admits students via a randomized selection process. The Lottery Procedures explain this process. When the number of applicants exceeds the capacity of our program, a wait list is established.

Enrollment preference may be given to students who;

- are siblings of an enrolled student,
- dependents of military personnel,
- a student who is the child of a governing board member or,
- a student who is the child of an employee of the school.

Imagine South Lake may limit the enrollment process of students within a specific age group or grade level.

Admission to the kindergarten program is based on the student reaching the age of five by the date determined by the Florida Department of Education, September 1.

Lottery procedures for Imagine South Lake Charter School are defined below:

- All eligible applications received prior to the established cut-off date will have equal eligibility for the lottery.
- Prior to the lottery, applicants will be placed on a spreadsheet by grade level. Families who have more than one child seeking admission to the school will be given one place on the spreadsheet for each grade level.
- Spaces available in any grade will be filled from the sibling waitlist before students in the lottery will be offered a seat.
- A randomized selection program will be used to order the spreadsheet.
- Numbers will be assigned once the randomization is complete.
- If the number of available spaces in each grade level exceeds the number of applicants, a wait list will be established.
- Families will be notified of their acceptance to the school, or of their number on the waitlist.
- In the event that a family who was accepted does not register by the date designated, their child's seat will be given to the next student on the waitlist.
- In the event that a seat becomes available during the academic year, the space will be filled from the waitlist.
- The waitlist does not roll over to the next school year. Families must preregister for the lottery each year. Once enrolled, students do not have to register for the lottery again, unless the family volunteer hours are not completed.