

# IMAGINE SOUTH LAKE CHARTER

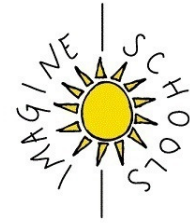
*We Promote Excellence...*

2750 Hartwood Marsh Road

Clermont, Florida 34711

(352) 243-2960

Imaginesouthlake.org



Developing Character,  
Enriching Minds.

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## **Governance Board Member Position Description**

**Title:** *Imagine South Lake Charter Board Member*

**Reports to:** *Board Chairman*

**Term:** *Annual renewal, per bylaws ten years expiring.*

### **Purpose: To serve the board as a voting member:**

- 1. To govern by developing policies (procedures and regulations) for the operation of ISL.*
- 2. To monitor finances of the program and its services to ensure sustainability.*
- 3. To maintain high performing academic achievement*

### **Qualifications of a board member:**

- Be a parent, family member, Local community business or government affiliate of Imagine South Lake Charter School*
- Have an interest and basic understanding of charter schools and governance*

### **Expectation for attendance:**

- Regularly attend board meetings as scheduled*
- Attend committee meetings, if a member of such*
- Participate as an ad hoc committee member, if appointed*
- Attend board retreats, in-service workshops, and other board development activities*
- Attend and participate in the school program's special events as needed*



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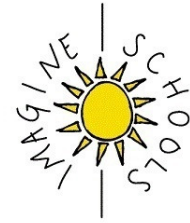
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## **Board obligations:**

- *Establish and revisit policy*
- *Hire, supervise and evaluate the administrators*
- *Secure adequate funds*
- *Monitor finances*
- *Maintain and update long-range plans*
- *Continual focus on the mission, vision, goals, and objectives*

## **Individual board member responsibilities:**

- *Attend meetings regularly and show commitment to all board activities*
- *Be well informed on issues and agenda items in advance of meetings*
- *Contribute skills, knowledge and experience as appropriate*
- *Listen respectfully to other points of view*
- *Participate in program decision-making*
- *Assume a role in all board activities, including fund raising*
- *Represent and advocate for the program to the parents and the community*
- *Educate yourself about the needs of the children and families you serve*
- *Maintain confidentiality on all matters*
- *Observe sunshine state regulations*



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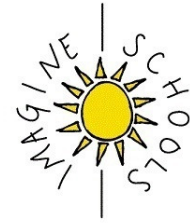
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## ***Application for Governance Board Member***

### **Imagine South Lake Charter**

***We deliver quality instruction that exceeds the academic needs of each learner in a safe and economically sustainable environment.***

#### ***Selection Process***

- 1. Complete application and resume and return to school office, or electronically, no later than September 3, 2021. Electronic applications can be sent to [Kathleen.dial@imagineschools.org](mailto:Kathleen.dial@imagineschools.org) or submitted via the school website.*
- 2. Board Candidates are asked to attend the September and October Board Meetings to gain an understanding of the Governance role.*
- 3. Interview with Board Membership Search Committee*
- 4. If invited, attend potential board member information meeting*
- 5. Attend board review interview of finalist applicants*

Name \_\_\_\_\_

Home address \_\_\_\_\_

Phone # \_\_\_\_\_ Cell \_\_\_\_\_ Work \_\_\_\_\_

E-mail address \_\_\_\_\_ Birth day/month \_\_\_\_\_

Names/grades of children enrolled at ISL \_\_\_\_\_

ISL community/business association \_\_\_\_\_

Employer \_\_\_\_\_ Position \_\_\_\_\_

Employer address \_\_\_\_\_

Formal Higher Education  
College/Degree \_\_\_\_\_

Other Board Memberships \_\_\_\_\_



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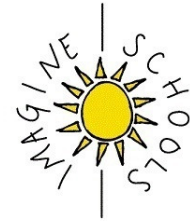
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Community Service/Leadership/Special Interest & Skills \_\_\_\_\_

1. Why do you desire to become a member of the board?
2. How can you assist ISL in becoming the best school in our community?
3. What is your philosophy of schools of choice and charter education?
4. What do you see a challenge for ISL, and what is a possible solution?
5. Please list 2 references, their address and phone number, who are non-family and can objectively speak to your abilities and gifts:

1. \_\_\_\_\_ phone # \_\_\_\_\_

Address \_\_\_\_\_

2. \_\_\_\_\_ phone # \_\_\_\_\_

Address \_\_\_\_\_

### ISL Board Agreement

I have read the description for serving on the board for ISL and understand the role and responsibilities. If elected, I agree, to serve the students, staff community, and Imagine South Lake Charter, to the best of my ability through:

- Affirmation, Encouragement, and Integrity.
- Organization and Management.
- Community and Public Relations.
- School Resource Development and Advancement.

Signature \_\_\_\_\_ Date \_\_\_\_\_

### School Use Only

Date reviewed: \_\_\_\_\_

Action Taken:



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