

**IMAGINE SOUTH LAKE CHARTER**  
**Board of Directors Meeting**  
**October 23, 2018 - 5:30 p.m. – Room 342**



**MINUTES**

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**Vision:** We promote excellence in the education of our students by developing character and enriching minds as the leading school of choice in Lake County.

**Mission:** We deliver quality instruction that exceeds the academic needs of each learner in a safe and economically sustainable environment.

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- I. Welcome/Call to Order – Kevin Trout called the meeting to order at 5:30pm
- II. Pledge of Allegiance and Character Pledge led by the student ambassadors.
- III. Public Notice was made in the front office, on the website, on the marquee and on the school app.
- IV. Quorum Roll Call – Kevin Trout, Vertis Lane, Elaine Kelly and Christine Cavender were present. Bill Decker was absent but excused.
- V. Additions/Changes to the Agenda – There audit RFP was added under the financial report.
- VI. Approval of the Minutes
  - a. September 25, 2019 – Board Meeting Minutes\* Christine Cavender moved to approve the minutes as presented. Vertis Lane seconded the motion. All were in favor.
- VII. Presentations to the Board
  - a. FSA Perfect Score Recognitions – The board recognized students who received double 5’s, triple 5’s, and perfect scores on their 2018 FSA exams. Brooke Larson, Abigail Wright, Shayla Reeves, Gianna Deluca, Benjamin Greata, Derek Sweeney and Anthony Carboni were recognized and also received a letter of commendation from Governor Rick Scott. Abigail Wright scored three 5’s on math, science and language arts and also received 2 perfect scores. Mrs. Dial rewarded Abigail with gift cards to Starbucks and the movie theater. Vertis Lane thanked the parents of the students for their support and encouragement. The students were also recognized a few weeks ago during the administration team’s annual FSA Flash Mob celebration during lunch time.
- VIII. Student Ambassadors –Anja Roberts reported that some of her classmates came up with ideas for how to barricade the classroom doors during a code red drill or situation. Anja stated that the students like the security improvements that have been made because they feel protected. Connor Carroll shared that the middle school students love the recess during lunch that has been offered. He also stated that students like the butterfly garden that is being installed. Connor felt that some students would like to have middle school SWAG days, which are a PBS reward for good behavior, changed to be separated by grade rather than all grades being on the field at the same time. He felt that the concession lines would be shorter with fewer students outside at a time. He also reported that 2 of the water fountains upstairs are not currently working. Mrs. Dial suggested having SWAG times on Wednesdays during Warrior Circle time so that elective times are not affected. Kevin Trout requested that the student ambassadors ask their peers about any improvements that they would like to see made at the school.
- IX. Committee and Special Reports
  - a. Academic Growth – Nikki Anderson reviewed the goals and action steps that the Academic Growth committee will be using for the school year.
  - b. Character Development – Courtney Flood shared the goals and action steps that the Character Development committee will be using for the school year.
  - c. School Development – Chris Wilkowski shared the goals and action steps that the School Development committee will be using for the school year.
  - d. Economic Sustainability – Paisley Posey shared the goals and action steps that the Economic Sustainability committee will be using for the school year.
  - e. Parent Choice – Dana Greata shared the goals and action steps that the Parent Choice committee will be using for the school year.
  - f. Shared Values – Beth Golem shared the goals and action steps that the Shared Values committee will be using for the school year.

Please note: Parents are welcome to attend. Any parents can request to speak to an agenda item. There is a two minute time limit per person.

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- X. Old Business
- XI. Annual Strategic Goals
  - a. Enrollment Report – Our current enrollment is 1,044 students. We have 803 students on our waitlist.
  - b. Security Update – Mrs. Dial reviewed our updated Safety and Security Action Plan with the board. Mrs. Dial reported that we appear to have received a \$36,000 grant from the state as a result of the safety and security survey that she worked to complete in June and July. These funds will be used for security upgrades to the campus.
- XII. Financial Report
  - a. Monthly Board Budget\* Vertis Lane motioned to approve the financial report as presented. Christine Cavender seconded the motion. All were in favor.
  - b. Fundraising Plan – The plan was reviewed by Paisley Posey during her Committee report.
  - c. Audit RFP – Greg Young was present to discuss beginning the RFP process to obtain bids for a new auditing company. Vertis Lane moved to implement the financial committee as defined in the bylaws to begin the audit RFP. Elaine Kelly seconded the motion. All were in favor.
- XIII. New Business
  - a. *Legislative Update*- There were no updates to present.
  - b. School Excellence Plan\* Christine Cavender moved to accept the School Excellence Plan as presented. Elaine Kelly seconded the motion. All were in favor.
  - c. School Recognition Funds Approval\* Vertis Lane moved to accept the School Recognition Funds plan as decided upon by the staff. Christine Cavender seconded the motion. All were in favor.
- XIV. School Leadership Report
  - a. Principal – Kathleen Dial shared that she has worked very closely with Officer Kevitt to develop the presentations for Incident Survival that will be presented to the students. Fourth through eighth grade students will be receiving training by grade level with Officer Kevitt during the course of this week. Kindergarten through third grade students will receive age-appropriate training from their teachers this week. Mrs. Dial also shared the student services contract from Lake County with the board. Mrs. Dial reported that she has received a compliance audit request from Lake County schools. She has sought advice from our legal counsel. She will be meeting with the other charter school principals in our district next week to review the document. The PTO Fall Festival raised \$4,400 which will be used to purchase water bottle filling stations for the campus.
  - b. Operations – There were no updates.
- XV. Region Report – Jennifer Fornes reported that she and the other members of the region team conducted a site visit on October 16 which included classroom walkthroughs. She stated that the campus culture is evident and is a testament to the hard work of the staff.
- XVI. Hear the Audience – There was none.
- XVII. Board Member Comments – Kevin Trout encouraged the board to take a look at the athletic department. He commended Mrs. Hauff for her improvements to the program.
- XVIII. Next Meetings
  - a. Board Meeting – November 27, 2018, 5:30pm
- XIX. Meeting Adjournment – Kevin Trout adjourned the meeting at 7:14pm.

\* Requires Board Action

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*Italicized* = action items from last board meeting

Upcoming Dates

October 31, 2018 9am

November 3, 2018

Event Title

Annual Character Parade

Golf Scramble, Green Valley Golf Course

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