

IMAGINE SOUTH LAKE CHARTER
Board of Directors Meeting
October 20, 2015 - 5:30 p.m. – Room 342



MINUTES

Vision: We promote excellence in the education of our students by developing character and enriching minds as the leading school of choice in Lake County.

Mission: We deliver quality instruction that exceeds the academic needs of each learner in a safe and economically sustainable environment.

- I. Welcome/Call to Order – Kevin Trout called the meeting to order at 5:32PM
- II. Pledge of Allegiance and Character Pledge– Student Ambassadors Marissa Golem and Brandon Aiello led the pledge.
- III. Quorum Roll Call – Kevin Trout, Bill Decker, Elaine Kelly and Christine Cavender were all present. Vertis Lane was out with an excused absence.
- IV. Additions/Changes to the Agenda – There were no additions or changes to the agenda.
- V. Approval of the Minutes
 - a. September 16, 2015 – Board Meeting Minutes* - Bill Decker moved to approve the minutes. Elaine Kelly seconded the motion. All were in favor.
- VI. Presentations to the Board
 - a. Arnold Palmer Hospital Donations – Courtney Flood organized a snack donation and chaperoned the trip to deliver the snacks to Arnold Palmer Hospital. One of the students who attended the trip was a previous patient at Arnold Palmer and was excited to visit to deliver the snacks. Pictures of the visit are available for viewing on the school's Facebook account.
- VII. Student Ambassadors
 - a. Marissa Golem reported that the middle school students are interested in finding more ways to earn character dollars. Mrs. Dial requested that Marissa ask the middle school students how they enjoyed the Positive Behavior Support Reward Parties.
 - b. Brandon Aiello reported that the students he spoke to enjoyed CHARGE. The students liked seeing their friends and being with other teachers. Brandon reported that some students disliked having extra math and reading work.
- VIII. Committee and Special Reports
 - a. School Excellence Plan* - Bill Decker moved to approve the School Excellence Plan. Christine Cavender seconded the motion. All were in favor.
- IX. Old and Unfinished Business
 - a. *Summary Judgment Update*- On Tuesday, October 13th, Mrs. Fornes attended the hearing. It will take approximately one month before the final order is issued. A website link will be forwarded to all Board members to view the recorded proceedings.
 - b. *Update on land encroachment – Hunters Run* – It will cost the school \$15,000 to move the fence onto another part of our property.
- X. Annual Strategic Goals
 - a. Enrollment Report – We currently have 1,020 students enrolled and 1 student classified as Hospital Homebound. In 2014-2015 we received 285 applications for enrollment. This year we received 532 applications. We currently have 270 students on our waitlist.
- XI. Financial Report
 - a. Revised Board Budget* A revised budget was provided to the Board for review. There was an increase in student enrollment for our October FTE which will be reflected in our revenue when those numbers are trued up with the state. This is generally completed by December or January. The number of students enrolled in the before and after care program increased. There was an increase in our benefits cost as the rates were increased nationally and more of our employees elected coverage. The turf on the playground will be replaced starting Thursday afternoon and will be completed by Monday at the latest. The new turf will be the same material that is on the back field. Bill Decker moved to approve the Revised Budget as presented. Christine Cavender seconded the motion. All were in favor.

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XII. New Business

- a. *Legislative Update* – Nothing current. Legislative session begins in January 2016 and Mrs. Fornes will provide updates on any issues that pertain to charter schools.
- b. A+ Money * - Mrs. Fornes reported that if School Recognition Funds are available, the school might be eligible to receive the funds if the school has improved their letter grade. In anticipation of this, the staff voted on how to spend the funds. The staff overwhelmingly voted to distribute the funds to all staff that were employed in the 2014-2015 school year, who returned for the 2015-2016 school year, and who is still employed at the time of disbursement as a percentage of their salary. Any remaining funds will be used for technology. Christine Cavender moved to approve the School Recognition Funds distribution plan as presented. Elaine Kelly seconded the motion. All were in favor.

XIII. School Leadership Report

- a. Principal - Mrs. Fornes shared a graph that showed a decline in the capital dollars that charter schools have received since these funds were being disbursed. Mrs. Fornes also reported on the STEM night that was held on October 2nd. She stated that it was a successful evening. She also shared that we are applying to be a Character School of the year. Courtney Flood is working with several teachers to gather the necessary items for the application. Mrs. Dial reported that we have received raw data on the FSA exams. We do not yet know how the scores will be interpreted. However, our school wide average for writing is 7 out of 10. We received several students who scored 10 out of 10 for writing.
- b. Academics – Courtney Flood shared that her first round of extended planning is approaching. This is when she meets with grade levels to use the FSA scores and how the standards will be used to drive their instruction over the next few months. She also reported that she has contacted community members to read to a classroom on January 27th as part of our Literacy Week celebration. She invited the board members to participate. Nikki Anderson shared data from the intervention groups for CHARGE. The students are grouped by their CHARGE group for STAR testing so Nikki was able to pull their results and show their gains from September to October. The data shows that the students in intervention groups in 1st – 5th grade levels made gains.
- c. Operations – Jennifer Osborne reported that we just completed our bus FTE and our ridership increased from 429 students in 2014-2015 to 504 in 2015-2016. She also shared that we picked up our parent reports from the county for the raw data from the FSA. We will be drafting a parent letter to be sent home next week explaining the information to our parents.

XIV. Region Report – Mrs. Fornes reported that she is preparing for a principals' meeting in January and is developing a professional development for principals to understand budgets. Greg Young, our regional finance director, has developed a live online tool which allows the principals to see their budgets and any changes as soon as they happen.

XV. Hear the Audience – Monica Byron was present and inquired about the verification tool for parent volunteer hours completed at home. Nichole Meerleveld responded that the hours will need to be verified by teachers. Nichole Meerleveld also shared that her son is in an Intervention group for CHARGE and has increased his reading fluency from 2 words per minute

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In September to 13 words per minute and expressed that the extra time spent during CHARGE has improved his reading ability.

XVI. Board Member Comments – Elaine Kelly commented on the need to build a relationship with our fellow charter schools so that our students can have more opportunities for competitions. She suggested that our student government have a leadership panel that reaches out to other charter schools to learn about programs that the other schools have that might be beneficial to Imagine South Lake. Ms. Kelly also suggested a STEM or robotics competition. Mrs. Fornes responded that there have been “Character Councils” which allowed the students to meet and share ideas. Michelle Tingley reported that her 4th grade class is conversing with a 4th grade class in Ireland as pen pals. This will allow the students to learn about cultural and environmental differences between our students and theirs.

XVII. Next Meetings

a. Board Meeting – November 17, 2015 5:30pm

XVIII. Meeting Adjournment – Bill Decker moved to adjourn the meeting at 7:07PM. Christine Cavender seconded the motion. All were in favor.

Submitted by Elaine Kelly, Board Secretary

Minutes were approved on November 17, 2015

Kevin Trout, Board Chairman

Date